



**OXFORDSHIRE
COUNTY COUNCIL**

Forward Plan

March - June 2024

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Leader of the Council
County Hall, Oxford OX1 1ND

Date Issued:
1 February 2024

The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet. **NB Also included, for ease of reference, are items for the current month.**

The Plan is arranged in Committee date order, Cabinet or Delegated Decision by Cabinet Member. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. More detailed information on what is a key decision can be found in the Council's Constitution on the Council's website.¹ This can also be inspected at County Hall.

However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online². Copies can be supplied on request, at a charge to cover copying costs.

Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

Posted to "Forward Plan", Law & Governance (Democratic Services), Corporate Services, County Hall, Oxford OX1 1ND, delivered in person to the same address or e-mailed to forward.plan@oxfordshire.gov.uk.

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the fourth working day before the matter is due to be considered. Requests should be emailed to committeesdemocraticservices@oxfordshire.gov.uk or a form is available from Democratic Support Team, Law & Governance (Democratic Services), (contact as above, or telephone Oxford 810806) or online³.

¹ [Decision Making including Key Decisions](#) – Main Menu > About your Council > Meetings > The Constitution > Part 2, Article 14 – Decision Making

² [Agendas, Minutes & Reports](#) – Main Menu > About your Council > Meetings > Browse Committee Papers

³ [Get Involved in Meetings](#) – Main Menu > About your Council > Meetings > Get involved in meetings

Members of the Cabinet

[Oxfordshire's Cabinet | Oxfordshire County Council](#)

The Forward Plan

Cabinet Meetings

27 February 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Capital Programme Approvals - February <i>(Ref: 2023/266)</i> Report on variation to the capital programme for approval (as required).	Cabinet <i>(27 February 2024)</i>	Yes - Capital Expenditure >£1m	None	N/A		Cabinet Member for Finance	Kathy Wilcox, Head of Financial Strategy Tel: 07788 302163	Director of Finance
Workforce Report and Staffing Data - Q3 October - December 2023 <i>(Ref: 2024/005)</i>	Cabinet <i>(27 February 2024)</i>	No	None	N/A		Cabinet Member for Finance	Michael Fletcher, Head of HR Business Partnering & Advisory	Executive Director: Resources
Business Management & Monitoring Report - December 2023 <i>(Ref: 2024/004)</i>	Cabinet <i>(27 February 2024)</i>	Yes	None	N/A		Cabinet Member for Finance	Kathy Wilcox, Head of Financial Strategy Tel: 07788 302163	Executive Director: Resources

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Local Enterprise Partnership (LEP) Integration (Ref: 2023/346)</p> <p>To note the latest announcements from government regarding LEP integration and approve the approach for the integration of LEP functions.</p>	Cabinet (27 February 2024)	Yes - Affects more than 1 division	None	N/A	Decision due date for Cabinet changed from 23/01/2024 to 27/02/2024. Reason: Further work required	Leader, Cabinet Member for Infrastructure and Development Strategy	Chloe Taylor, Interim Head of Strategy	Executive Director: Resources

19 March 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Business Management & Monitoring Report - December 2023 / January 2024 (Ref: 2023/278)</p> <p>The business management reports</p>	Cabinet (19 March 2024)	Yes - Revenue Expenditure > £500,000	None	N/A		Cabinet Member for Corporate Services, Cabinet Member for Finance	Louise Tustian, Head of Insight & Corporate Programmes Tel: (01295) 221786, Kathy Wilcox, Head of Financial Strategy Tel:	Director of Finance

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
are part of a suite of performance, risk and budget documents which set out our ambitions, priorities, and financial performance.							07788 302163	
<p>Capital Programme Monitoring Report - January 2024 (Ref: 2023/276)</p> <p>Financial Report on capital spending against budget allocations, including any necessary capital programme approvals.</p>	Cabinet (19 March 2024)	Yes - Capital Expenditure >£1m	None	N/A		Cabinet Member for Finance	Natalie Crawford, Capital Programme Manager	Director of Finance
<p>Treasury Management Quarter 3 Report (2023/24) (Ref: 2023/277)</p> <p>To provide an update on Treasury Management Activity in 2023/24 in accordance with the</p>	Cabinet (19 March 2024)	No	None	N/A		Cabinet Member for Finance	Tim Chapple, Treasury Manager Tel: 07917 262935	Director of Finance

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
CIPFA code of practice.								
<p>Workforce Report and Staffing Data - Quarter 3 - October to December 2023 (Ref: 2023/279)</p> <p>Quarterly staffing report providing details of key people numbers and analysis of main changes since the previous report.</p>	Cabinet (19 March 2024)	No	None	N/A		Cabinet Member for Corporate Services	Cherie Cuthbertson, Director of Workforce and Organisational Development	Director of Finance
<p>Oxfordshire Councils Charter (Ref: 2023/351)</p> <p>Adoption of a charter to underpin our ways of working and commitment with Town and Parish Councils across Oxfordshire. This is a joint charter with all the Districts and City Councils and OALC.</p>	Cabinet (19 March 2024)	No	None	N/A		Leader	Emily Schofield, Acting Head of Strategy Tel: 07881 311707	Chief Executive

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Commercial Strategy <i>(Ref: 2024/022)</i> Approve the Commercial Strategy	Cabinet <i>(19 March 2024)</i>	No	None	N/A		Cabinet Member for Finance	Ian Dyson, Assistant Director of Finance Tel: 07393 001250	Executive Director: Resources
Procurement Strategy <i>(Ref: 2024/021)</i> Policy Decision	Cabinet <i>(19 March 2024)</i>	No	None	N/A	Decision due date for Cabinet changed from 27/02/2024 to 19/03/2024. Reason:	Cabinet Member for Finance	Melissa Sage, Head of Procurement Contract Management	Executive Director: Resources
Modern Slavery Policy <i>(Ref: 2024/002)</i> Raising awareness and visibility of our newly-written Modern Slavery Policy.	Cabinet <i>(19 March 2024)</i>	No	None	N/A		Leader	Serin Gioan, Policy Officer	Chief Executive

23 April 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Renewal of Language contracts: Interpretation, translation and BSL <i>(Ref: 2023/203)</i>	Cabinet <i>(23 April 2024)</i>	Yes - Revenue Expenditure > £500,000	None	Internal staff user survey. Exploring the potential	Decision due date for Cabinet changed from 21/11/2023 to 27/02/2024. Reason: further	Cabinet Member for Public Health, Inequalities & Community	Louise McMartin, Joint Senior Commissioner Start Well	Corporate Director for Adults Services

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
To seek approval on the approach to renew the Interpretation, translation and BSL contracts which expire in mid 2024.				to engage residents groups who use the services.	work required. Decision due date for Cabinet changed from 27/02/2024 to 23/04/2024. Reason: Further work required	Safety		
Approval of new managed service recruitment contract <i>(Ref: 2023/343)</i> Follow the retender exercise of the current Comensura contract and evaluation of bids for the new contract, we would like to seek cabinet approval to proceed to award stage	Cabinet <i>(23 April 2024)</i>	Yes - Revenue Expenditure > £500,000	None	N/A		Cabinet Member for Community & Corporate Services	Sue Galvin, Administrative Officer Support Tel: (01865) 328547	Director of Human Resources
Future Generations <i>(Ref: 2023/361)</i> For Cabinet to agree to the adoption of a Future Generations mission statement	Cabinet <i>(23 April 2024)</i>	No	None	N/A		Cabinet Member for Climate Change Delivery & Environment	Elena Grant, Policy Officer Tel: 07825 403173	Executive Director: Resources

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Biannual Climate Action Report (Ref: 2024/024)</p> <p>This report updates Cabinet on progress on Climate Action.</p>	Cabinet (23 April 2024)	Yes – affects more than 1 division	None	N/A		Deputy Leader of the Council with Responsibility for Climate Change, Environment & Future Generations	Sarah Gilbert, Climate Action Team Leader Tel: 07867 467797	Corporate Director Environment & Place
<p>Vision Zero Strategy (Ref: 2023/317)</p> <p>To seek approval of the Vision Zero Strategy</p>	Cabinet (23 April 2024)	Yes – affects more than 1 division	None	There will be a public consultation held via Lets Talk Oxfordshire	Decision due date for Cabinet changed from 27/02/2024 to 23/04/2024. Reason: Further work required	Cabinet Member for Highway Management	Caroline Coyne, Assistant Project Manager	Corporate Director Environment & Place
<p>Customer Experience Strategy (Ref: 2024/029)</p> <p>The customer experience strategy will be launched in April next year. This strategy has been on the back burner for a while due to capacity, but it is an important strategy that links to the current wave of DTFT transformation and Martin’s ethos of being more customer</p>	Cabinet (23 April 2024)	No	None	N/A		Cabinet Member for Community & Corporate Services	Mark Haynes, Director for Customer & Culture Services Tel: 07586 479051	Executive Director: People

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>centric. We are planning to work up this strategy through internal and external consultation over the next 4 months and launch it in spring next year. The aim of this strategy is to demonstrate to customers we are putting them first and make sure everyone across the council understands the importance of good and consistent customer service. We want cabinet to have oversight of this final strategy before it launches.</p>								

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Cabinet Member Decision Meetings

Deputy Leader of the Council with Responsibility for Climate Change, Environment & Future Generations

22 February 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Cessation of Household Waste Recycling Centre Summer Thursday Late Night Opening <i>(Ref: 2023/363)</i></p> <p>There has been a long-standing arrangement that during the summer months (April – September) sites will remain open to 8pm on a Thursday. In the context of wider service and usage these extended hours are not well used; repeated communications through a variety of channels have promoted the service, but it remains</p>	<p>Delegated Decisions by Deputy Leader of the Council with Responsibility for Climate Change, Environment & Future Generations <i>(22 February 2024)</i></p>	<p>Yes - Affects more than 1 division</p>	<p>None</p>	<p>N/A</p>		<p>Deputy Leader of the Council with Responsibility for Climate Change, Environment & Future Generations</p>	<p>Steve Burdis, Group Manager Waste Contracts</p>	<p>Corporate Director Environment & Place</p>

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
underutilised. As part of the corporate approach to deliver authority wide savings it is proposed that late night opening is stopped in 2024 and a saving of £27k is used to meet pressures elsewhere in the service								

Cabinet Member for Children, Education & Young People's Services

7 February 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Cross Regional Project - Children's Services <i>(Ref: 2023/260)</i> Cross Regional Project Contract extension and	Delegated Decisions by Cabinet Member for Children, Education & Young	Yes - Revenue Expenditure > £500,000	None	Approach consulted on as part of Partnership agreement and requirements	Decision due date for Cabinet changed from 21/11/2023 to 23/01/2024. Reason: Further work required	Cabinet Member for Children, Education & Young People's Services	Alison Walker, Commissioning Officer Promote and Prevent	Corporate Director for Children's Services

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
additional beds	People's Services (7 February 2024)			of extension.	Decision due date for Cabinet changed from 23/01/2024 to 07/02/2024. Reason: Further work required			
Formal Approval of Early Years Funding Formula 2024/25 (Ref: 2023/267) The local authority is required to set a funding formula for 2-year old and for 3 and 4 year old provision.	Delegated Decisions by Cabinet Member for Children, Education & Young People's Services (7 February 2024)	Yes - Affects more than 1 division	None	N/A		Cabinet Member for Children, Education & Young People's Services	Sarah Fogden, Finance Business Partner Tel: 07557 082613	Corporate Director for Children's Services

Cabinet Member for Community & Corporate Services

27 February 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Partial Cleaning Outsource Project (Ref: Forward Plan 2024/001)	Delegated Decisions by Cabinet Member for Community &	Yes - Revenue Expenditure > £500,000	Paragraph 3	All necessary consultations have taken		Cabinet Member for Community & Corporate Services	Anthony Hulsman, Head of Facilities Management	Executive Director: Resources

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
We have tendered a portion of the cleaning service to a potential 3 rd party for financial and efficiency reasons and require approval to proceed.	Corporate Services (27 February 2024)			place between the unions, legal, procurement and finance.				

Cabinet Member for Transport Management

22 February 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Cowley Centre East CPZ amendments - 2023 (Ref: 2023/ 341) To seek approval for minor changes to the	Delegated Decisions by Cabinet Member for Transport Management (22 February 2024)	No	None	Standard traffic scheme consultation		Cabinet Member for Transport Management	Vicki Neville, Technical Officer, Parking Management Tel: 07917 921437	Corporate Director Environment & Place

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
permit scheme implemented in 2021								
<p>Cowley Centre West CPZ amendments - 2023 (Ref: 2023/340)</p> <p>To seek approval to make a number of minor amendments to the Parking Zone implemented in 2021</p>	Delegated Decisions by Cabinet Member for Transport Management (22 February 2024)	No	None	Standard traffic scheme consultation		Cabinet Member for Transport Management	Vicki Neville, Technical Officer, Parking Management Tel: 07917 921437	Corporate Director Environment & Place
<p>Parking review of South Oxford (extension) CPZ Dec 2023 (Ref: 2023/338)</p> <p>To seek approval for a number of changes to the South Oxford (Extension) CPZ which was introduced in 2022</p>	Delegated Decisions by Cabinet Member for Transport Management (22 February 2024)	No	None	Standard traffic scheme consultation		Cabinet Member for Transport Management	Vicki Neville, Technical Officer, Parking Management Tel: 07917 921437	Corporate Director Environment & Place
<p>Proposed Traffic Calming - Main Road, Alvescot (Ref: 2024/009)</p>	Delegated Decisions by Cabinet Member for Transport Management (22 February	No	None	Normal traffic scheme consultation.		Cabinet Member for Transport Management	James Wright, Traffic & Traffic Schemes Technical Officer Tel: 07789 926984	Corporate Director Environment & Place

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Proposed priority system and narrowing associated with 20mph speed limits project.	2024)							
<p>Oxford: Howard Street - proposed amendment to a residents parking place to accommodate cycle access <i>(Ref: 2024/006)</i></p> <p>A reduction in the length of a residents parking place at Howard Street is required to accommodate safe cycle access from Flower Lane and additionally the provision of on carriageway cycle parking at Silver Road</p>	Delegated Decisions by Cabinet Member for Transport Management <i>(22 February 2024)</i>	No	None	Standard traffic scheme consultation		Cabinet Member for Transport Management	Anthony Kirkwood, Principal Engineer - Traffic & Road Safety Tel: 07392 318871	Corporate Director Environment & Place

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Abingdon - B4017 Bath Street - proposed no waiting at any time restrictions and cycle lane (Ref: 2023/287)</p> <p>Proposal is being put forward to improve the safety and amenity of pedal cyclists to encourage active travel - the proposal is being funded by major residential development in north Abingdon.</p>	<p>Delegated Decisions by Cabinet Member for Transport Management (22 February 2024)</p>	<p>No</p>	<p>None</p>	<p>Standard traffic scheme consultation.</p>	<p>Decision due date for Delegated Decisions by Cabinet Member for Transport Management changed from 14/12/2023 to 25/01/2024. Reason: Further work required</p> <p>Decision due date for Delegated Decisions by Cabinet Member for Transport Management changed from 25/01/2024 to 22/02/2024. Reason: Further work required</p>	<p>Cabinet Member for Transport Management</p>	<p>Michelle Plowman, Principal Engineer (Road Agreements Team - S&V) Tel: 07557 082567</p>	<p>Corporate Director Environment & Place</p>

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21 March 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Market Street, Oxford: temporary public realm enhancement <i>(Ref: 2023/321)</i></p> <p>Whether to approve the scheme following consultation on an ETRO</p>	<p>Delegated Decisions by Cabinet Member for Transport Management <i>(21 March 2024)</i></p>	<p>No</p>	<p>None</p>	<p>Covered market traders, other frontages, key stakeholders such as planning and civic groups, transport groups, inclusive movement and access focus group etc.</p>		<p>Cabinet Member for Transport Management</p>	<p>Craig Rossington, Senior Transport Planner Tel: 07880 945891</p>	<p>Corporate Director Environment & Place</p>
<p>School Streets Phase 2 Programme <i>(Ref: 2024/023)</i></p> <p>The County Council is consulting on new locations for phase 2 of a rolling programme of School Street initiatives. These restrict access around schools to improve safety and encourage active travel. Schools in</p>	<p>Delegated Decisions by Cabinet Member for Transport Management <i>(21 March 2024)</i></p>	<p>No</p>	<p>None</p>	<p>Standard traffic scheme consultation.</p>		<p>Cabinet Member for Transport Management</p>	<p>Caroline Coyne, Assistant Project Manager</p>	<p>Corporate Director Environment & Place</p>

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>scope of the preliminary consultations include: Didcot – Manor Primary School Oxford – St Mary and St John CE Primary School, Oxford – Sandhills Community Primary School, Oxford – Tyndale Community School Oxford – New Hinksey CE Primary School</p>								
<p>Eynsham - Old Witney Road - Traffic Calming Scheme - Cuchions <i>(Ref: 2024/016)</i></p> <p>Eynsham PC have carried out a detailed informal consultation and have provided a summary of results showing a good level of acceptance. Scheme is proposed following the previously no through</p>	<p>Delegated Decisions by Cabinet Member for Transport Management <i>(21 March 2024)</i></p>	<p>No</p>	<p>None</p>	<p>Standard traffic scheme consultation.</p>		<p>Cabinet Member for Transport Management</p>	<p>James Wright, Traffic & Traffic Schemes Technical Officer Tel: 07789 926984</p>	<p>Corporate Director Environment & Place</p>

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
road being opened up to serve a new housing development with consequential increase in volume of traffic. Scheme to be funded by the Developer and OCC on a match funding basis.								
<p>Bicester - Proposed Parking Restrictions 2023 <i>(Ref: 2024/015)</i></p> <p>Proposals have been brought forward to introduce further restrictions that prohibit parking at any time (double yellow lines) in some residential streets within the Bure Park & Bucknell Road areas of Bicester. The majority of the proposals seek to address road safety problems and the</p>	Delegated Decisions by Cabinet Member for Transport Management <i>(21 March 2024)</i>	No	None	Standard traffic scheme consultation.		Cabinet Member for Transport Management	David Catling	Corporate Director Environment & Place

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obstruction of traffic, particularly where parking currently is too close to junctions or bends, and thereby not in accordance with the Highway Code.								
<p>Bus Services Contracts Autumn 2024 <i>(Ref: 2024/014)</i></p> <p>Bus service contracts associated with developer funding and council transport policy will be required to commence in Autumn 2024. This paper requests approval to proceed with a tender process to procure these services, as they exceed £500,000 in value and therefore require CMD approval as per our Key Decision protocol.</p>	Delegated Decisions by Cabinet Member for Transport Management <i>(21 March 2024)</i>	Yes - Revenue Expenditure > £500,000	None	N/A		Cabinet Member for Transport Management	Dave Harrison, Senior Public Transport Planner Tel: 07901 331751	Corporate Director Environment & Place

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Oddington: 20mph Speed Limit Proposals <i>(Ref: 2024/012)</i></p> <p>Part of the County-wide 20mph Speed Limit Project.</p>	Delegated Decisions by Cabinet Member for Transport Management <i>(21 March 2024)</i>	No	None	Standard traffic scheme consultation		Cabinet Member for Transport Management	Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Environment & Place
<p>Elsfield: 20mph Speed Limit Proposals <i>(Ref: 2024/011)</i></p> <p>Part of the County-wide 20mph Speed Limit project.</p>	Delegated Decisions by Cabinet Member for Transport Management <i>(21 March 2024)</i>	No	None	Standard traffic scheme consultation		Cabinet Member for Transport Management	Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Environment & Place
<p>Proposed 20mph Speed Limits - Harwell <i>(Ref: 2024/010)</i></p> <p>20mph speed limit previously approved at CMD November 2021, this has expired due to delay in agreeing the traffic calming element of the scheme – which is now approved. Developer legally obligation to deliver works further to the</p>	Delegated Decisions by Cabinet Member for Transport Management <i>(21 March 2024)</i>	No	None	Standard traffic scheme consultation		Cabinet Member for Transport Management	Ryan Moore, Senior Engineer (Road Agreement Team - S&V) Tel: 07557 082568	Corporate Director Environment & Place

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
S106 agreement for Great Western Park, linked to planning approval P02/W0848/O.								
<p>Wheatley waiting restriction review 2023/24 (Ref: 2023/294)</p> <p>To seek approval for proposals to make changes to waiting restrictions in Wheatley to address local concerns around parking.</p>	Delegated Decisions by Cabinet Member for Transport Management (21 March 2024)	No	None	Standard traffic scheme consultation.	Decision due date for Delegated Decisions by Cabinet Member for Transport Management changed from 25/01/2024 to 21/03/2024. Reason: Further work required	Cabinet Member for Transport Management	Mike Horton, Technical Officer - Traffic & Road Safety Tel: 07912 474356	Corporate Director Environment & Place
<p>Oxford: Proposed Parking Permit Eligibility & CPZ Admin Amendments (Ref: 2024/025)</p> <p>Minor amendments to parking permit eligibility for properties within Oxford City. These changes are generally required to</p>	Delegated Decisions by Cabinet Member for Transport Management (21 March 2024)	No	None	Standard traffic scheme consultation		Cabinet Member for Transport Management		Corporate Director Environment & Place

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
meet planning conditions associated with new developments and change of use.								
<p>Oxford: Proposed Parking Permit Eligibility & CPZ Admin Amendments <i>(Ref:)</i></p> <p>Minor amendments to parking permit eligibility for properties within Oxford City. These changes are generally required to meet planning conditions associated with new developments and change of use.</p>	<p>Delegated Decisions by Cabinet Member for Transport Management <i>(21 March 2024)</i></p>	No	None	Standard traffic scheme consultation		Cabinet Member for Transport Management	James Whiting, Principal Officer - Parking Tel: 07584 581187	Corporate Director Environment & Place

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25 April 2024

<p>Appleton with Eaton: 20mph Speed Limit Proposals <i>(Ref: 2024/020)</i></p> <p>Part of County-wide 20mph Speed Limit Project</p>	<p>Delegated Decisions by Cabinet Member for Transport Management <i>(25 April 2024)</i></p>	<p>No</p>	<p>None</p>	<p>Standard traffic scheme consultation</p>		<p>Cabinet Member for Transport Management</p>	<p>Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859</p>	<p>Corporate Director Environment & Place</p>
<p>Ardley with Fewcott: 20mph and 30mph Speed Limit Proposals <i>(Ref: 2024/019)</i></p> <p>Part of County-wide 20mph Speed Limit Project</p>	<p>Delegated Decisions by Cabinet Member for Transport Management <i>(25 April 2024)</i></p>	<p>No</p>	<p>None</p>	<p>Standard traffic scheme consultation</p>		<p>Cabinet Member for Transport Management</p>	<p>Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859</p>	<p>Corporate Director Environment & Place</p>
<p>Wallingford: Radial routes & Hithercroft Road - 20mph Speed Limit Proposals <i>(Ref: 2024/018)</i></p> <p>Part of County-wide 20mph Speed Limit Project</p>	<p>Delegated Decisions by Cabinet Member for Transport Management <i>(25 April 2024)</i></p>	<p>No</p>	<p>None</p>	<p>Standard traffic scheme consultation.</p>		<p>Cabinet Member for Transport Management</p>	<p>Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859</p>	<p>Corporate Director Environment & Place</p>
<p>Wheatley Waiting Restriction Review 23/24 <i>(Ref: 2024/017)</i></p> <p>Officers have been working with the Parish Council to</p>	<p>Delegated Decisions by Cabinet Member for Transport Management <i>(25 April 2024)</i></p>	<p>No</p>	<p>None</p>		<p>Decision due date for Delegated Decisions by Cabinet Member for Transport Management changed from 21/03/2024 to 25/04/2024.</p>	<p>Cabinet Member for Transport Management</p>	<p>Mike Horton, Technical Officer - Traffic & Road Safety Tel: 07912 474356</p>	<p>Corporate Director Environment & Place</p>

The Forward Plan

bring forward proposals for waiting restrictions which better manage the demand for parking, improve road safety and reduce incidents of obstruction.					Reason: Further work required			
Bicester: 20 mph Speed Limit Proposals <i>(Ref: 2024/013)</i> Part of the County-wide 20mph Speed Limit Project	Delegated Decisions by Cabinet Member for Transport Management <i>(25 April 2024)</i>	No	None	Standard traffic scheme consultation		Cabinet Member for Transport Management	Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Environment & Place
Aston Rowant & Kingston Blount: Proposed 20 Mph Speed Limits <i>(Ref: 2023/300)</i> To consider the responses to Formal Consultation and determine the level and extent of speed limits to be implemented	Delegated Decisions by Cabinet Member for Transport Management <i>(25 April 2024)</i>	No	None	Standard statutory consultees	Decision due date for Delegated Decisions by Cabinet Member for Transport Management changed from 14/12/2023 to 25/01/2024. Reason: Further work required Decision due date for Delegated Decisions by Cabinet Member for Transport Management changed from 25/01/2024 to 25/04/2024. Reason: Further work required	Cabinet Member for Transport Management	Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Environment & Place
Aston Tirrold/Uphorpe:	Delegated	No	None.	Standard		Cabinet	Geoff Barrell,	Corporate

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<p>20mph Speed Limit Proposals <i>(Ref: 2024/026)</i></p> <p>Part of County-wide 20mph speed limit project.</p>	<p>Decisions by Cabinet Member for Transport Management <i>(25 April 2024)</i></p>			<p>traffic scheme consultations.</p>		<p>Member for Transport Management</p>	<p>Senior Infrastructure Planner Tel: 07740 779859</p>	<p>Director Environment & Place</p>
<p>Eaton Hastings: A417 - 40mph Speed Limit Proposals <i>(Ref: 2024/028)</i></p> <p>Part of County-wide 20mph speed limit project.</p>	<p>Delegated Decisions by Cabinet Member for Transport Management <i>(25 April 2024)</i></p>	<p>No</p>	<p>None</p>	<p>Standard traffic scheme consultations.</p>		<p>Cabinet Member for Transport Management</p>	<p>Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859</p>	<p>Corporate Director Environment & Place</p>
<p>Thame: Radial Routes & Heythrop Way - 20mph & 30mph Speed Limit Proposals <i>(Ref: 2024/027)</i></p> <p>Part of County-wide 20mph Speed Limit Project</p>	<p>Delegated Decisions by Cabinet Member for Transport Management <i>(25 April 2024)</i></p>	<p>No</p>	<p>None</p>	<p>Standard traffic scheme consultations.</p>		<p>Cabinet Member for Transport Management</p>	<p>Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859</p>	<p>Corporate Director Environment & Place</p>

Cabinet Member for Infrastructure & Development Strategy

22 February 2024

The Forward Plan

<p>Zero Emission Zone contracts procurement and award key decision <i>(Ref: 2023/363)</i></p> <p>Key Decision required to allow procurement and award of contract(s) for the Zero Emission Zone scheme development, assessment, delivery and monitoring</p>	<p>Delegated Decisions by Cabinet Member for Infrastructure & Development Strategy <i>(22 February 2024)</i></p>	<p>Yes - Capital Expenditure >£1m</p>	<p>None</p>	<p>N/A</p>		<p>Cabinet Member for Infrastructure and Development Strategy</p>	<p>Mehdi Zegmou, Senior Project Manager (Oxford City)</p>	<p>Corporate Director Environment & Place</p>
<p>Approval to enter into Agreements - Witney High Street and Market Square Enhancement Scheme <i>(Ref: 2024/007)</i></p> <p>This report seeks to ensure authority is in place to enter into all forthcoming contracts and other such agreements for delivery of the Witney High Street and Market Square Enhancement Scheme.</p>	<p>Delegated Decisions by Cabinet Member for Infrastructure & Development Strategy <i>(22 February 2024)</i></p>	<p>Yes - Capital Expenditure >£1m</p>	<p>None</p>	<p>N/A</p>		<p>Cabinet Member for Infrastructure and Development Strategy</p>	<p>Nick Howdle-Smith</p>	<p>Corporate Director Environment & Place</p>

The Forward Plan

21 March 2024

<p>A423 Kennington Improvement Programme - Contracts and Agreements <i>(Ref: 2023/152)</i></p> <p>To consider a recommendation to enter in to construction contract for A423 Kennington Improvement Programme.</p>	<p>Delegated Decisions by Cabinet Member for Infrastructure & Development Strategy <i>(21 March 2024)</i></p>	<p>Yes - Capital Expenditure >£1m</p>	<p>None</p>	<p>N/A</p>	<p>Decision due date for Delegated Decisions by Cabinet Member for Travel & Development Strategy changed from 07/09/2023 to 12/10/2023. Reason: further work required.</p> <p>Decision due date for Delegated Decisions by Cabinet Member for Travel & Development Strategy changed from 12/10/2023 to 14/12/2023. Reason: further work required.</p> <p>Decision due date for Delegated Decisions by Cabinet Member for Infrastructure & Development Strategy changed from 14/12/2023 to 21/03/2024. Reason: Further work required</p>	<p>Cabinet Member for Infrastructure and Development Strategy</p>	<p>Helen Powdrill, Programme Lead Tel: 07554 103476</p>	<p>Corporate Director Environment & Place</p>
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Cabinet Member for Finance

The Forward Plan

8 March 2024

<p>Property Decarbonisation Programme (Ref: 2024/030)</p> <p>To seek approval for Capital Proposal and delegated authority for works to properties to bring them in line with the 2030 net zero target</p>	<p>Delegated Decisions by Cabinet Member for Finance (8 March 2024)</p>	<p>Yes - Capital Expenditure >£1m</p>	<p>None</p>	<p>N/A</p>		<p>Cabinet Member for Finance</p>	<p>Sam Thomas, Property Decarbonisation Manager</p>	<p>Director for Property & Investment</p>
<p>Sale of Glebe House and The Moors, Kidlington (Ref: 2024/008)</p> <p>Both Glebe House and The Moors have been declared surplus to the councils need and are currently being marketed for sale. We have asked for final bids by the end of January 2024. We are expecting a range of bids to be received on both sites. A decision will need to be made on</p>	<p>Delegated Decisions by Cabinet Member for Finance (8 March 2024)</p>	<p>Yes - Capital Expenditure >£1m</p>	<p>None</p>	<p>N/A</p>		<p>Cabinet Member for Finance</p>	<p>Michael Smedley, Head of Estates, Assets and Investment</p>	<p>Executive Director: Resources</p>

The Forward Plan

which offer to accept.								
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9 April 2024

<p>Marlborough School, Woodstock <i>(Ref: 2023/347)</i></p> <p>To seek approval to enter into contract with a main contractor for the construction of a new classroom block and associated internal alterations to enable the expansion of Marlborough School, Woodstock from 6FE to 7FE</p>	<p>Delegated Decisions by Cabinet Member for Finance <i>(9 April 2024)</i></p>	<p>Yes - Capital Expenditure >£1m</p>	<p>None</p>	<p>N/A</p>		<p>Cabinet Member for Finance</p>	<p>Liz Clutterbrook, Head of Major Projects</p>	<p>Director of Property</p>
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Cabinet Member for Adult Social Care

27 February 2024

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Recommissioning Oxfordshire Social Care Partnership <i>(Ref: 2023/350)</i></p> <p>Current contract with Oxfordshire Strategic Care Partnership expires on 31/3/2024. We have been working on the renewal of this contract, following an exemption procedure.</p> <p>Given the value of the contract, we would like to seek approval for awarding this contract to OSCP.</p>	<p>Delegated Decisions by Cabinet Member for Adult Social Care <i>(27 February 2024)</i></p>	<p>Yes - Revenue Expenditure > £500,000</p>	<p>None</p>	<p>N/A</p>		<p>Cabinet Member for Adult Social Care</p>	<p>Fulya Markham, Senior Strategic Commissioning Officer Tel: 07776 997956</p>	<p>Corporate Director of Adult Social Care</p>
<p>Financial and wellbeing advisory service <i>(Ref: 2023/315)</i></p> <p>To seek approval to procure a new financial and</p>	<p>Delegated Decisions by Cabinet Member for Adult Social Care <i>(27 February</i></p>	<p>Yes - Affects more than 1 division</p>	<p>None</p>	<p>N/A</p>	<p>Decision due date for Cabinet changed from 19/12/2023 to 23/01/2024. Reason: Further work required</p>	<p>Cabinet Member for Adult Social Care</p>	<p>John Pearce, Service Manager, Strategic Commissioning Tel: (01865) 323619</p>	<p>Corporate Director of Adult Social Care</p>

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
wellbeing advisory service via a competitive tender process and delegate contract award following the tender to Dir of PH, Dir of ASC and S151 Officer	2024)				Decision due date for Cabinet changed from 23/01/2024 to 27/02/2024. Reason: Further work required			

19 March 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Recommissioning of Learning Disability Respite Services <i>(Ref: 2023/234)</i> Key Decision needed to proceed with the procurement of Learning Disability Respite services.	Delegated Decisions by Cabinet Member for Adult Social Care <i>(19 March 2024)</i>	Yes - Revenue Expenditure > £500,000	None	Learning Disability community within Oxfordshire	Decision due date for Delegated Decisions by Cabinet Member for Adult Social Care changed from 17/10/2023 to 27/02/2024. Reason: not required as urgently as first advised. Decision due date for Delegated Decisions by Cabinet Member for	Cabinet Member for Adult Social Care	Melanie de Cruz, Commissioning Manager Live Well	Corporate Director of Adult Social Care

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
					<p>Adult Social Care changed from 27/02/2024 to 21/11/2023. Reason: this needs to be brought forward to meet the procurement timeline.</p> <p>Decision due date for Delegated Decisions by Cabinet Member for Adult Social Care changed from 21/11/2023 to 23/01/2024. Reason: Further work required</p> <p>Decision due date for Delegated Decisions by Cabinet Member for Adult Social Care changed from 23/01/2024 to 19/03/2024. Reason: Further work required</p>			

Cabinet Member for Public Health, Inequalities & Community Safety

The Forward Plan

6 February 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Extension to local stop smoking service <i>(Ref: 2023/353)</i></p> <p>To provide a case to extend the local stop smoking service by 12 months</p>	<p>Delegated Decisions by Cabinet Member for Public Health, Inequalities & Community Safety <i>(6 February 2024)</i></p>	<p>Yes - Revenue Expenditure > £500,000</p>	<p>None</p>	<p>N/A</p>		<p>Cabinet Member for Public Health, Inequalities & Community Safety</p>	<p>Derys Pragnell, Consultant in Public Health</p>	<p>Corporate Director: Public Health & Community Safety</p>